

Citizens' Assembly Meeting - Minutes



10.30am – 2.30pm on Wednesday 16th July



At Taunton Rugby Club


Chair: Christine Teller

Attendance – Sunita Berry, Andy Hutton, Gilly Gotch, Malcolm Watson, Lucy Woodruff, Cliff Puddy, Claire Bullock, Martin Howard

Apologies- John Miskelly, Anne Miskelly, Simon Mathias, Joy Capel, Patrick Canavan, Pat Harris, Albert Weager, Tom Foot, Toria Hatfield, Joanna Parker

1. Welcome & Introductions	Christine Teller, Chair
Due to an accident on the M5 motorway, making accessibility to the meeting difficult or impossible, it was not feasible to hold the meeting as planned. Very few members were able to attend for the whole meeting. Christine Teller (CT) welcomed members you were able to attend.	
2. Patient Voice South	Martin Howard, Field Force, South West Commissionin Support Unit
<p>This is a 12 month project covering the South Region. Set up as a number of projects by NHS England to support health and social care PPI guidance implementation. Particularly around, 'How can we help patients be more in control of their own health especially Long term conditions (LTC)' and 'How can we make participation within commissioning of health services more meaningful'.</p> <p>1st aim-trying to understand what the barriers to effective PPI in the commissioning process (includes Direct commissioning as well as CCG commissioning). Not just about service reconfigurations but more about ongoing engagement.</p> <p>2nd aim-Where there is good practice, then to share it and broadcast it etc. Share the good learning . Emma has promised to do a case study about how Health Watch can work more effectively with commissioners. Supporting the informal networks to helping engagement. Project will be evaluated. It is hoped that as the CA develops and the work of the project that Martin evolves that there will be mutual benefits to both and, in particular, of ensuring strong and appropriate Patient and Public Engagement.</p>	 Patient Voice South & the Citizens Assemt  Whose health is it anyway June 14.doc
3. Outcome and Feedback from Senate Council meeting on 19 June 2014	

<p>Please see attached report for the advice following the June Senate Council meeting.</p>	 June 19th Advice Final V9_17-07-14_ET
<p>4. Review of Engagement Process for Gathering Feedback</p>	
<p>A brief discussion took place with the members who were present on the experience of gathering information from members of the public. Chrisitne stated that there were 50 responses, of which a summary perspective was presented to the Sneate Council. There is a national enquiry which could feed into the community.</p> <p>Lucie Woodruff from Wiltshire described how they received good responses but possibly not as many as they thought they would. Lucy met with the volunteers and then put in place a plan. Wiltshire have a bank of 40 volunteers who they armed to discuss the theme. Sent to network of associates and network of volunteer organisations. They ar looking at how to have longer and different ways of engagement.</p>	<p>Lucie Woodruff, Healthwatch Wiltshire</p>
<p>Lunch</p>	
<p>5. Plan for Gathering feedback for October Senate Council meeting</p>	<p>Christine Teller</p>
<p>The group members present has a usefl discussion on the Ocotber question for the Senate Council:</p> <p><i>‘Based on available evidence and guidance, how should emergency surgical services be configured in the South West, so as to provide comprehensive, high quality emergency care based on national standards that is sustainable for the future?’</i></p> <p><i>The group members deconstructed this question and came up with the following survey questions for gathering feedback online and in person.</i></p>	 CA feedback October Senate- Erne
<p>6. Communication Process from members to Senate Council</p>	
<p>Christine reminded CA members to copy her in to any relavant emails regarding the Citizens Assembly and Senate Council.</p>	
<p>7. Supporting Influence Session with South West Forum</p>	
<p>Claire Bullock advised that she is planning an event with the South West Forum, an organisation supporting the voluntary and community sector on ‘Supporting Influence/Making your Voice Heard’ on 17 Ocotber 2014. This event will be useful for Healthwatch, Voluntary and Community Sector (including their Health and Well Being Board reps, Lay members across Health and Social care, anyone interested in improving collaboration across health and care.</p>	<p>Claire Bullock</p>
<p>8. Lead Roles for Citizens Assembly</p>	
<p>To be discussed at the next meeting when we have a fuller attendance.</p>	

9. National Clinical Assurance (NCAT) role for Clinical Senate	
<p>Sunita Berry circulated a paper on the proposals for the NCAT role. This will on the agenda for the next meeting also.</p>	 Clinical Review Proces for Senates - I
10. How to engage Young People on the Citizens Assembly	
<p>To be discussed at the next meeting</p>	
11. Dates of future meetings	
<p>Future Senate Council meetings:</p> <p>16th October 2014-Bristol 15th January 2014-Exeter 12th March 2014-Taunton (Senate Assembly) 14th May 2015- Chippenham 9th July 2015-Exeter 17 September 2015-Bristol 19th November 2015-Chippenham</p> <p>Next Citizens Assembly meeting Wednesday 17th September 1030-230pm-Taunton</p>	