

## Notes from Citizens' Assembly Meeting

Held on 21<sup>st</sup> June 2018  
In Taunton Rugby Football Club

### Meeting Notes

#### Present:

Margaret Abban – Healthwatch Cornwall	Gayle Bridgeman, Programme Manager, AMH Clinical Network, Guest
Kay Bunyan – Healthwatch Gloucestershire	Peter Buttle – Healthwatch Wiltshire
Ann Cullum – South West Clinical Senate Administrator	Kevin Dixon – Healthwatch Torbay
Pat Eagle – Healthwatch Gloucestershire	Patricia Godfrey – Healthwatch North Somerset
Gilly Gotch – Healthwatch Devon	Ann Harding – Healthwatch BaNES
Mike Hodson – Healthwatch Somerset	Joanna Parker – Healthwatch South Gloucestershire
Sally Pearson – South West Clinical Senate Chair	Nick Pennel – Healthwatch Plymouth
Sarah Redka – South West Clinical Senate Project Officer	Paul Spencer, Patient Experience Manager, NHS England, Guest
Tessa Trappes-Lomax – Healthwatch Devon	Malcolm Watson, South Gloucestershire

#### Apologies:

Clifford Puddy, Healthwatch Somerset	Lance Allen, Healthwatch North Somerset
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		Action
<b>1</b>	<b>Welcome, introductions and business items</b>	
	Round table introductions – attendance and apologies listed above.	
<b>2</b>	<b>New Chair and Deputy Chair Update</b>	
	KDixon has stepped down as chair. The meeting thanked KDixon for his contribution and hard work. JParker has been appointed as the new chair. NPennel has been appointed as the deputy chair.	
<b>3</b>	<b>Notes from the last meeting</b>	
	Amendment: MAbban was listed as a guest rather than a member – <b>ACullum will amend this.</b>	AC
	Notes ratified.	
<b>4</b>	<b>BSW Clinical Review</b>	
	JParker attended the Clinical Review of the changes to Bath, Swindon and Wiltshire (BSW) STP maternity services. The Senate's role was to	

	<p>convene a panel to consider the strength of the clinical evidence base of the proposals before they go to public consultation. The pre-reading, particularly the pre-consultation business case, was extremely muddled but the presentation provided by the STP team made the proposals coherent.</p> <p>The Senate review panel requested that the STP provide a 20 page (max) document outlining their proposals more clearly, and that this must be done before the panel can recommend that the changes can progress to public consultation.</p> <p>The Senate Council meeting recently voted to design a template for CCG and STP teams to complete at the point of engaging with the clinical Senate for clinical review of significant service change proposals. The aim of using a template is to ensure that the information provided to the review tea, is more easily digestible and also that all significant points are covered off.</p> <p>JParker and KDixon encouraged other CA members to participate in a review panel as it is an interesting experience and an opportunity to be involved in making improvement to services provided to patients. The clinical Senate has several upcoming clinical reviews expected for the latter part of 2018 onwards.</p> <p><b>Action: Any CA members interested in taking part in a clinical review panel please contact SRedka.</b></p>	All
<b>5</b>	<b>Senate Council Evaluative Meeting Update</b>	
	<p>The 7<sup>th</sup> June Senate Council meeting was an evaluation of Senate work to date.</p> <p>Of the Senate membership: the CA and Senate Council are generally very well engaged, however further work is required to fully engage the Senate Assembly.</p> <p>The evaluation of Senate work found that the recommendations which have made the greatest impact have been those commissioned by providers e.g. the Emergency General Surgery Review. SPearson the Senate Chair is approaching the STP Clinical Leads to ensure they are aware of the Senate's role and the Senate's offer. The aim is to encourage the STPs to further engage with the Senate and to initiate Senate involvement at an early stage.</p>	
<b>6</b>	<b>Skills and Experience Library</b>	
	<p>The CA members completed forms in pairs highlighting their areas of interest and expertise in healthcare, and the areas that they would like to explore within the Senate. These will be collated by ACullum and be used when decided which CA members should be patient representatives on Clinical Review panels and at Senate Council deliberative sessions based on experience and skills.</p> <p><b>Action: Library to be shared amongst members.</b></p>	SR

<b>7</b>	<b>South West Mental Health Clinical Network Priorities and Scoping future joint working</b>	
	<p>Gayle Bridgeman the Programme Manager for the adult mental health network attended to provide an update on the key work streams and priorities for the network and to highlight/scope out possible areas and pieces of work in which the CA could be involved. This presentation (including slides about current work on the crisis agenda presented by Bobby Pratap who is the national programme manager for crisis) have been circulated alongside the meeting notes and will be available from the Senate website.</p> <p>NPennell is going to be a link person between the Mental Health Clinical Network and the Citizens' Assembly with the aim of increasing opportunities for joint working.</p>	NP, SR
<b>8</b>	<b>Exploring the boundaries between health and social care</b>	
	Paul Spencer, Patient Experience Manager, NHS England facilitated a discussion around working across health and social care boundaries.	
<b>9</b>	<b>Feedback and discussion: What is helpful for development?</b>	
	Would like to organise training to participate in Clinical Review Panels – perhaps a critical appraisal workshop, or mock up/role play panel to skill up members in evaluating clinical evidence based medicine.	
<b>10</b>	<b>Health watch updates</b>	
	Members gave updates from their local Healthwatch branches.	